

SDDOT LOCAL ROADS PLAN

Chapter 10
PS&E Packet (Plans, Specifications,
& Estimate)
For SDDOT Formally Let Projects



PS&E (Plans Specifications & Estimate) Packet Required for Formal SDDOT Bid Letting of Local Government Projects

For all local government projects let by the SDDOT, a packet of forms must be submitted with the final plans. These items are required by FHWA and SDDOT. When multiple projects are let in conjunction, a PS&E packet is required for each PCN (project number) as all clearances, agreements, etc. must cover each project independently. All the required documents are noted below. Only LGA's standard forms will be accepted as they have been approved for use by SDDOT and FHWA and cover all the necessary requirements. Please note that some of these must be signed by the local government.

- Bid Letting Form for Local Government Project
 - Prepared and Submitted by DOT Project Manager
- Special Provision Checklist
 - Prepared and Submitted by DOT Project Manager
- ROW Certification
 - Copies of all signed ROW documents (donation and/or purchase standard documents as supplied by DOT Project Manager) must be submitted prior to the date this certification is signed by the local government; failure to do so will jeopardize federal funding.
 - Prepared by DOT Project Manager
 - Signature of local government required
- 404 Permit
 - Prepared by DOT Project Manager for Bridge Improvement Grants
 - Prepared and submitted by DOT Environmental Office for local federal projects
- Utility Certification
 - Prepared by DOT Project Manager
 - Signature of local government required
- Letting Authorization
 - Prepared by DOT Project Manager
 - Signature of local government required
- Funding Agreement
 - Prepared by DOT Legal Counsel
 - Signature of local government required
- Encroachment Survey
 - Documents provided by DOT Project Manager
 - Completed by consultant and local government
- FAA Obstruction Evaluation
 - Prepared by DOT Project Manager