

INSTRUCTIONS

Applying for permission for driveway or intersection on a South Dakota state highway

- 1) Contact the South Dakota Department of Transportation as soon as possible. Personnel at the locations listed below can help you plan your approach in compliance with South Dakota laws and regulations.

SDDOT Area Offices

Aberdeen Area Office
Mark Peterson
PO Box 1767
Aberdeen, SD 57401-1767
605-626-7885
Mark.Peterson@state.sd.us

Huron Area Office
Brad Letcher
PO Box 940
Huron, SD 57350-0940
605-353-7140
Brad.Letcher@state.sd.us

Watertown Area Office
Matt Brey
PO Box 1446
Watertown, SD 57201-1446
605-882-5166
Matt.Brey@state.sd.us

Mitchell Area Office
Jay Peppel
PO Box 1206
Mitchell, SD 57301-7206
605-995-8120
Jay.Peppel@state.sd.us

Sioux Falls Area Office
Harry Johnston
5316 W. 60th St. N.
Sioux Falls, SD 57107-6465
605-367-5680
Harry.Johnston@state.sd.us

Yankton Area Office
Greg Rothschadl
1306 W. 31st St.
Yankton, SD 57078-9662
605-668-2929
Greg.Rothschadl@state.sd.us

Mobridge Area Office
John Villbrandt
PO Box 488
Mobridge, SD 57601-0488
605-845-4623
John.Villbrandt@state.sd.us

Pierre Area Office
Dean VanDeWiele
104 S. Garfield Ave
Pierre, SD 57501-5405
605-773-5586
Dean.Vandewiele@state.sd.us

Belle Fourche Area Office
John Matthesen
PO Box 786
Belle Fourche, SD 57717-0786
605-892-2872
John.Matthesen@state.sd.us

Winner Area Office
Doug Sherman
PO Box 771
Winner, SD 57580-0771
605-842-8401
Doug.Sherman@state.sd.us

Rapid City Area Office
Mike Carlson
PO Box 1970
Rapid City, SD 57709-1970
605-394-1635
Mike.Carlson@state.sd.us

Custer Area Office
Bruce Schroeder
PO Box 431
Custer, SD 57730-0431
605-673-4948
Bruce.Schroeder@state.sd.us

- 2) Complete the top part of the application form and submit it to the Area Engineer. Also, provide any additional information requested. Such information could include:
 - a) An access approach design
 - b) A vicinity map showing the location of the proposed access
 - c) Estimated traffic volumes for the property
 - d) Three copies of a proposed site plan for the property
 - e) A traffic control plan
 - f) Proof of liability insurance
 - g) A detailed development plan
 - h) A drainage plan
 - i) A traffic impact study
 - j) A revegetation plan
- 3) Allow time for review of your application. If not completed within 30 days, a Department employee will contact you with an update on the status of your application.
- 4) If approved, construct and maintain the access approach as indicated in the permit and standard conditions.