

# CHECKLIST OF REQUIREMENTS FOR ANNUAL UPDATE

- \_\_\_\_\_ Certification Form
- \_\_\_\_\_ Projected Revenue Available per year
- \_\_\_\_\_ 5-year Project List (Programmed Projects)
- \_\_\_\_\_ Project Status List
- \_\_\_\_\_ Affidavit of publication of public meeting notice (copy of the notice or article alone, is not sufficient)
- \_\_\_\_\_ Township coordination letters/notice (sample letter and mailing list is acceptable)
- \_\_\_\_\_ Attendance list from public meeting (all attendees – not just commission members)
- \_\_\_\_\_ Public Comments (if no comments are received, clearly indicate that in the plan submittal)