

Sponsor: Pick up all required forms, Safety Tips/Guidelines, Safety Vests, and litter bags from the local SD DOT Area Office or Maintenance Shop.

Each Sponsor is required to:

1. Inform SDDOT Area Office of litter cleanup days.
2. Require each participant to complete one of the following prior to occupancy of the right of way:
 - a. For adult participants, “Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement and Consent to Medical Treatment”
 - b. For any participants under age 18, “Parents or Guardians Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment”
3. Get safety vests and trash bags from the SDDOT.
4. Review safety tips/guidelines before each pick-up to remind participants of hazards and precautions of working in highway right of way.
5. Wear safety vest when picking up litter. Note: Federal regulations require that persons working in the highway right of way wear an ANSI Class II safety vest. This requirement includes Adopt-a-Highway participants.
6. Place garbage bags a minimum of six feet off the shoulder.
7. Unfold “Litter Crew Ahead” signs before starting litter pick-up.
8. Pick up litter from both sides of the road (one side on Interstates and expressways) at least twice a year, preferably in the spring or in the summer and/or fall, after the grass has been mowed and hay removed.
9. Because the permit won’t have an expiration date, contact SDDOT if the Sponsor wants to stop participating in Adopt-a-Highway.
10. Groups with minors need to have at least one adult supervisor per 10 minors during cleanups.
11. Do not go back and forth across the road indiscriminately.
12. Instead, collect litter on one side of the road at a time.
13. Limit the litter pick-up area to the area between the outer roadway shoulder to the right of way line. Do not collect litter from highway driving lanes, shoulders or medians of four-lane divided highways.
14. When litter pick-up is done:
 - a. Close the “Litter Crew Ahead” signs;
 - b. Contact local SDDOT office and inform them of the location of the garbage bags;
 - c. Promptly return the safety vests to the local SDDOT office.

Additional rules for picking up litter along Interstate Highways.

1. Do not cross the Interstate driving lanes at any time, including the use of crossovers.
2. Do not park on the shoulder unless shuttling workers to and from the work area.