



Department of Transportation
 Division of Finance & Management
 Office of Air, Rail & Transit

**DEPARTMENT OF
 TRANSPORTATION**

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Annual Vehicle Use Certification

The South Dakota Department of Transportation (SDDOT), Office of Air, Rail, and Transit requires each transit provider to submit an annual vehicle use certification.

This certification will be required to be submitted by December 1st of each year.

I, **(enter name and title)** certify to the SDDOT, Office of Air, Rail, and Transit that vehicles being used by **(enter your transit agency name)** with Federal Transit Administration or the State of South Dakota funds used for purchase or operation are being used in accordance with terms of any grant or program agreement, and that no part of the local contribution to the cost of the vehicle has been refunded or reduced.

It is understood that vehicles described above are to be used for transit-related purposes. Vehicles must be maintained in accordance with the Transit Provider’s required Vehicle Maintenance Policy and associated funding agreement. A current copy of the Vehicle Maintenance Policy will be immediately available to SDDOT staff for review when requested.

In addition, each transit provider will be responsible to keep all vehicle maintenance records current on file and by entering data into Transit Asset Management (TAM) software (ThingTech) to meet TAM reporting requirements.

Click here to enter text.
 Printed Name

Click here to enter text.
 Title

Click here to enter text.
 Signature

Click here to enter text.
 Date