**Instructions: *Prime contractor should complete highlighted sections; copy form; and mail/email copy of form to all subcontractors with instructions for the subcontractors to return the forms to the prime contractor by a certain date prior to the review date.***

Name/address of Contractor:

Name/address of Subcontractor:

Type of Work:

Contract Amount $:

DBE/MBE/WBE: \_\_\_\_\_\_\_ Yes or No

List total number of employees on project:

List total number of minorities on project\*:

List total number of females on project\*:

(\*Note: Females are not considered minorities unless they fall into a cognizable racial minority group. For example, a White female should be counted once in the number of females whereas a Hispanic female should be counted once in the number of females AND once in the number of minorities.)

PLEASE RETURN TO CONTRACTOR BY:

RETURN BY MAIL/E-MAIL TO:

##### *The South Dakota Department of Transportation Civil Rights Program is conducting a Contractor Compliance Review of the contractor named below. The review is conducted to ensure that contractors who receive federal, State, or other public funds for construction projects practice nondiscrimination in their employment opportunities. The subcontractor is asked to provide the following information to assist the SDDOT in this review. Please fill out this form and return to the contractor by the specified date. This review is being conducted by the South Dakota Department of Transportation under the authority of 49 CFR, 21 & 26; 23 CFR, 200 & 230, External Programs – Subpart A, B, C, & D; 23 CFR 635.117(d); 23 USC 324; 42 USC 2000; FHWA Executive Order 4710.8; 23 USC 140 and the contract provisions.*